



*Ruben Grijalva*  
*Executive Director*

## **California Fire & Rescue Training Authority, Sacramento**

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Fire Chief Kim Zagaris, Chairperson  
Deputy Chief Lloyd Ogan  
Director Matt Kelly

### Governing Council

California Governor's Office of Emergency Services  
Sacramento Fire Department  
Sacramento Metropolitan Fire District

### **GOVERNING COUNCIL-ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO GOVERNING COUNCIL REGULAR MEETING June 18, 2015 – 4:00 PM**

**9320 Tech Center Drive-Room 107  
Sacramento, CA 95826**

#### **CALL TO ORDER**

Council Chair Fire Chief Kim Zagaris called the meeting to order at 4:00PM. Also present: Delegate Deputy Chief Ogan, and Delegate Director Matt Kelly, Legal Representative Mark Tamblyn. Staff: Executive Director Fire Chief Ruben Grijalva, Council Clerk Cristy Jorgensen and an audience of nine.

#### **PLEDGE TO THE FLAG**

#### **PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS NONE**

#### **CONSENT AGENDA**

- 1. Approval of Action Summary: February 19, 2015**
- 2. Fiscal Document/County of Sacramento District Signature List**
- 3. Appointment of Governing Council Clerk – Cristy Jorgensen**

- **Council Action:**  
**Kelly/Ogan:** to approve consent agenda

**(AYES: Kelly, Ogan, Zagaris)**  
**Motion Passed**

#### **EXECUTIVE DIRECTOR REPORT (Grijalva)**

Chief Grijalva notified Council members of water damage to the Tech Center facility caused by a staff maintenance project. Repairs are currently underway to

the Tech Center Facility. Staff is working with the Authority insurance carrier on the liability claim. CFRTA does not insure the building through the general insurance policy. The Tech Center lease requires the owner to provide building insurance. The CFRTA insurance carrier is negotiating with the Tech Center Facility insurance carrier. Estimated repair time is 3 weeks. CFRTA may be subject to paying the Tech Center Facility insurance deductible, up to \$10,000. Chief Grijalva will update the Council at the next meeting on the status of repairs and insurance claim.

Chief Grijalva reported on the CRFA EMS Paramedic Program. Staff is transitioning eligible students to the American River College Paramedic Program. There are currently 23 students who remain in the program. There are 14 students in field internships. There are 6 students who are eligible to transition to the ARC Paramedic Program. Transfer costs will be covered by the Authority. There are 3 students who are eligible to transition to the ARC Paramedic Program at own expense. The existing Letter of Review under CoAEMSP is in effect until September 1, 2015. All students who participated in the CRFA Paramedic Program must be deemed officially completed by that time, whether through successful completion, transition, or release. Staff anticipates that all three paramedic academies will be deemed completed by the September 1, 2015 deadline. Chief Grijalva thanked the staff from Metro Fire for facilitating eligible students into internships and Hillary Mitchell for her leadership and dedication to the program during this time of transition.

## **FINANCE REPORT – Grijalva**

### **1. Status of 2014/2015 Budget**

**Received and Filed**

### **PRESENTATION ITEM(S)**

**NONE**

### **ACTION ITEM(S)**

#### **1. Resolution Fiscal Year 2015/2016 Preliminary Budget (Grijalva) 9**

- **Council Action:**  
**Kelly/Ogan:** to adopt Fiscal Year 2015/16 Preliminary Budget resolution.

**AYES (Kelly, Ogan, Zagaris)**  
**Motion Passed**

#### **2. Sick Leave Pay Policy #2040 (Grijalva) 15**

- **Council Action:**

**Kelly/Ogan:** to approve and adopt Sick Leave Pay Policy #2040.

**AYES (Kelly, Ogan, Zagaris)**  
**Motion Passed**

**3. Tech Center Use by CFRTA Member Agencies  
(Grijalva)**

**19**

• **Council Action:**

**Kelly/Ogan:** to adopt staff's recommendation to authorize the Executive Director to waive fees for JPA members under conditions identified in Tech Center Use by CFRTA Member Agencies staff report.

**AYES (Kelly, Ogan, Zagaris)**  
**Motion Passed**

**4. Ground Lease Amendment, 3801 Zinfandel Drive, Rancho Cordova,  
CA  
(Grijalva)**

**21**

• **Council Action:**

**Kelly/Ogan:** to adopt Ground Lease Amendment, 3801 Zinfandel Drive, Rancho Cordova, CA resolution.

**AYES (Kelly, Ogan, Zagaris)**  
**Motion Passed**

**5. Disposition of Training Facilities and Assets located at Metro Fire  
Sta. #21.  
(Grijalva)**

**59**

• **Council Action:**

**Kelly/Ogan:** to adopt Disposition of Training Facilities and Assets located at Metro Fire Sta. #21 resolution.

**AYES (Kelly, Ogan, Zagaris)**  
**Motion Passed**

**6. Reimbursement Agreement Increase-Aircraft Relocation  
(Grijalva)**

**66**

• **Council Action:**

**Kelly/Ogan:** to adopt Reimbursement Agreement Increase-Aircraft Relocation resolution.

**AYES (Kelly, Ogan, Zagaris)**  
**Motion Passed**

**7. Reimbursement Agreement- US&R Site Certification Requirements**

(Grijalva)

- **Council Action:**

**Kelly/Ogan:** to adopt Reimbursement Agreement-US&R Site Certification Requirements resolution.

75

**AYES (Kelly, Ogan, Zagaris)**

**Motion Passed**

**8. California Exercise Simulation Center (CESC) Lease Agreement (Grijalva)**

- **Council Action:**

**Kelly/Ogan:** to adopt California Exercise Simulation Center (CESC) Lease Agreement resolution.

83

**AYES (Kelly, Ogan, Zagaris)**

**Motion Passed**

## **GOVERNING COUNCIL QUESTIONS AND COMMENTS**

## **ADJOURNMENT**

- **Council Action:**

Zagaris to adjourn meeting at 4:59PM.

**NEXT MEETING(S) ~** Location: California Fire & Rescue Training Authority  
9320 Tech Center Drive, Sacramento, CA 95826

**2015 Schedule, 4PM**

Thursday, September 17, 2015

Thursday, December 3, 2015

**Posted on June 18, 2015 by:**

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**Cristy Jorgensen, Council Clerk**